

WARREN TOWNSHIP SCHOOLS

Board of Education Meeting * July 17, 2017 * 4:00 PM

Warren Middle School

I. Call to Order and Statement of Presiding Officer Tia Allocco, President

Re: Chapter 231 P.L. 1975: "The adequate notice of this regular meeting as required by the open public meetings act was provided by the posting, mailing/delivery, and filing of this notice on June 9, 2017. This notice was on that date posted on the bulletin board in the Township Office, sent to the Courier News, the Echoes Sentinel and TAP into Warren, and filed with the Township Clerk of the Township of Warren, all in accordance with the requirements of the Open Public Meetings Act."

II. Pledge of Allegiance

III. Roll Call

- PA, DB, LD, LD, AF, JS, JS, PZ, CA

IV. Board of Education Retreat

***NOTE: It is anticipated that the regular business portion of the meeting will begin at approximately 7:00 P.M.**

V. Minutes

- RESOLVED, that the Board of Education approves the public and private session minutes of the June 19, 2017 Board Meeting.

VI. Correspondence and Information

· HIB Information

Total # of Investigations:

Total # of Determined Bullying Incidents:

1

0

· Fire Drills

ALT
June 13

Central
June 1

Mt. Horeb
June 13

Woodland
June 14

Middle
June 19

· Security Drills

ALT
June 19
Bomb Threat

Central
June 9
Bomb Threat

Mt. Horeb
June 16
Bomb Threat

Woodland
June 20
Bomb Threat

Middle
June 14
Bomb Threat

VII. President's Remarks – Tia Allocco

VIII. Superintendent's Remarks – Matthew Mingle

IX. Presentation

- X. Discussion
- XI. Committee Reports
- XII. Public Commentary (agenda items only)

Note on public input at BOE meetings: Board Policy #9322, adopted on January 21, 2013, provides for and encourages public participation in Board of Education meetings. Such participation is governed by the following rules:

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XIII. Items for Board Consideration/Action

A. Education

A.1. HIB Report

RESOLVED, that the Board of Education approves the HIB Report submitted by the Superintendent for the period ending on July 13, 2017.

A.2. Fieldwork Site

RESOLVED, that the Board of Education approves a one year Administrative Internship Agreement with Seton Hall University from September 1, 2017 through June 30, 2018, securing Warren Township as a fieldwork site to provide supervised educational experiences in administrative leadership.

A.3. Out of District Placement

RESOLVED, that the Board of Education approves the out of district placement for Student #3781680892, to Montgomery Academy, beginning July 3, 2017, at a cost not to exceed \$68,414.00.

B. Finance/Operations/Transportation

B.1. Payment of Bills

RESOLVED, that the Board of Education approves the payment of bills for the period June 20, 2017 through June 30, 2017 in the amount of \$1,867,035.11.

B.2. Payment of Bills

RESOLVED, that the Board of Education approves the payment of bills for the month of July 2017 in the amount of \$1,270,926.46.

B.3. Travel Approval

Whereas, in accordance with State of New Jersey School District Accountability Act (A-5) and the Warren Township Schools' policy number 4133-Travel and Work Related Expense Reimbursement, travel by school district employees and Board of Education members must be approved in advance.

Now Therefore Be It RESOLVED, the Warren Township Schools Board of Education approves the following expenses for faculty, staff, administrators, and board members for seminars, conferences and workshops. The expense includes travel costs, if applicable:

Name	School	Workshop/ Conference	Location	Month/Yr	Cost
Jolanta Scassera	MH	RVCC NGSS Summer Institute	Branchburg	Jul 2017	\$325

All of the above travel has been approved by the Superintendent. The School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

B.4. Woodland HVAC Replacement Project, Phase One
RESOLVED, that the Board of Education approves the submission of the documents to the Department of Education for review for the Woodland School HVAC Replacement Project, Phase One. The documents will be prepared by USA Architects. If required, USA Architects is authorized to update the Long Range Facilities Plan for these projects. Approval also includes the solicitation of bids for the project and the transfer of Capital Reserve funds. Fees as per the Architect of Record agreement.

B.5. Field Trip Destinations
RESOLVED, that the Board of Education hereby approves the list of field trip destinations for the 2017-2018 School Year.

B.6. Transportation Contracts
RESOLVED, that the Board of Education approves transportation contracts for the Warren Township School District to provide transportation for Watchung Hills Regional High School, Green Brook and Berkeley Heights for the transportation of their students for the 2017-2018 School Year as follows:

District	Destination School	Cost
Green Brook	WHRHS	\$2,596.15
Berkeley Heights	DLC	\$1,423.40
WHRHS	WHRHS	\$2,846.75

B.7. Sale of Obsolete Item
RESOLVED, that the Board of Education declares as obsolete the following item:

Item Type	Make	Serial Number
Copier	Savin 9080	V7125200016

BE IT FURTHER RESOLVED, that the Board of Education approves the sale of the listed equipment in accordance with N.J.S.A. 18A:18A:45 – Sale of Property.

C. Personnel/Student Services

C.1. Employment for the 2017-2018 School Year
RESOLVED, upon recommendation from the Superintendent that the Board of Education approve the following Personnel items including the emergent employment of the following employees (indicated by *) conditional upon the final approval by the New Jersey Department of Education, for the 2017-2018

school year and the Board further authorizes the submission of an application for emergency hiring pursuant to N.J.S.A. 18A:6-7.1, et. Seq., N.J.S.A. 18A:6.14.12, et. Seq.”

- a. LaKiesha Beaubrun, Special Education Teacher, Central School, MA, Step 2 of the 2016-2017 salary guide, \$63,668 (2017-2018 step and salary will be determined once collective bargaining concludes), effective September 1, 2017 through June 30, 2018. (This is a new position.)
- b. Kenya Cook, .4 Spanish Teacher, District, MA+30, Step 3-4 of the 2016-2017 salary guide, \$28,195 (2017-2018 step and salary will be determined once collective bargaining concludes), effective September 1, 2017 through June 30, 2018. (This is a new position.)
- c. Patrice Granda, Payroll Administrator, District, 32 hours per week, at an annual salary of \$42,667 (prorated), effective July 1, 2017 through August 31, 2017.

C.2. Substitute Teachers

RESOLVED, that the Board of Education approves the following to be appointed as substitute teachers for the 2017-2018 school year:

- a. Shawna Slater
- b. Sabina Gade
- c. Laurie Schwartz

C.3. Movement on the Guide

RESOLVED, that the Board of Education approves the following staff for amended placements on the 2016-2017 salary guide:

- a. Allison Hecht, with congratulations, for movement from MA+15 to MA+30, effective June 1, 2017.

C.4. Leave Request

RESOLVED, that the Board of Education approves the following:

- a. Employee #2213 for leave (paid and unpaid according to legal and contractual entitlement), from on or about October 23, 2017 through on or about March 16, 2018, with an anticipated return date of March 19, 2018.

C.5. NGSS Science Institute Participation Stipend

RESOLVED, that the Board of Education approves the following staff for a stipend for their participation in the NGSS Science Institute at Raritan Valley Community College on July 24 - 28, 2017, \$20 per hour, 5 ½ hours per day for five days, as per the 2014-2017 WTEA negotiated agreement, for a total of \$5,500.00:

Kelley Kappus	Patti Pillinger
Susan Kline	Lindsay Rosenberg
Michele Kurilla	Jolanta Scassera
Elena Marinello	Christina Tommaso
Jessica Nathan	Michelle Wegener

C.6. Non-WTEA Stipend Position 2017-2018

RESOLVED, that the Board of Education approves the following non-WTEA stipend for the 2017-2018 school year:

- a. Hildegard Jackson, Energy Educator, (5 hrs/wk - \$10,500)

- C.7. Warren Middle School Stipend Positions 2017-2018
RESOLVED, that the Board of Education approves the following stipend positions for the 2017-2018 school year as per the WTEA agreement:
- a. Yearbook Advisers: Christine Parolise and Lauren Regal

- C.8. Approval of IDEA Preschool Payroll Monies
RESOLVED, that the Board of Education hereby approves the use of the FY2018 IDEA Preschool Grant monies in the amount of \$15,981 for salary support as follows:

Employee ID	Full Salary	Salary Funds from IDEA	%
#2207	\$21,715	\$10,857	50%
#1391	\$28,485	\$ 5,124	18%

- C.9. Rescind Employment for 2017-2018 School Year
RESOLVED, that the Board of Education rescinds the employment of the following for the 2017-2018 school year:
- a. Sandra Renzetti, Payroll Administrator, Board Office, effective July 1, 2017 through June 30, 2018. (Ms. Renzetti declined the position.)
 - b. Michelle Seelenfreund, Grade 3 Teacher, Central School, effective September 1, 2017 through June 30, 2018. (Ms. Seelenfreund declined the position.)

- C.10. Substitute Custodian
RESOLVED, that the Board of Education approves Antonio Alberto as a Substitute Custodian for the 2017-2018 school year, at the board approved substitute custodian rate.

- C.11. Summer Fun 2017
RESOLVED, that the Board of Education approves Alison Horowitz, Summer Fun Paraprofessional, to work an additional 5.5 hours per day at the rate of \$12 per hour at a cost not to exceed \$1248.

- C.12. ICS 100 Training
RESOLVED, that the Board of Education approves the following staff for online ICS 100 Training, a requirement for their participation as part of the Building Crisis Team, \$20 per hour, 3 hours total, as per the 2014-2017 WTEA negotiated agreement, for a total of \$5,500.00 (pending settlement of the WTEA 2017-2020):

Mary Balkonis	Paul Duncan	Fran Perlman
Nick Bayachek	Jackie Fattell	Mary Lou Psak
Fran Blabolil	Sue Francione	Ruth Rillo
Kelly Blessing-Maire	Dawn Gauvin	Christine Rzasa
Kathy Boraski	Brian Kilroy	Jolanta Scassera
Nancy Braunstein	Dave Kuhlken	Chris Schwallie
Kathy Brown	Laura Lamson	Phil Shimko
Christine Burkhardt	Diane Langworthy	Kelly Stankiewicz

Mary Cagnetta	Marianne Larson	Genny Trenson
Sharon Carroll	Stacey Lederman	Adam Yenish
Doug Clark	Lou Marciscano	Kate Zaleski
Sheri DeShields	Carmella Motyczka	
Nancy Duffy	Emily Niclas	

- C.13. Summer Transportation Employee
RESOLVED, that the Board of Education approves the addition of Debbie Novy to the list of summer maintenance employees, at the rate of \$17.04 per hour, effective July 18, 2017.
- C.14. Retirement/Resignation
RESOLVED, that the Board of Education approves the retirement/resignations of the following staff:
- a. Mary Lynch, Grade 5 Teacher, Angelo L. Tomaso School, for the purpose of resignation, with appreciation for her 17 years of service to the Warren Township students, effective September 12, 2017 or sooner if a replacement is found.
- C.15. Curriculum Writing Projects 2017-2018
RESOLVED, that the Board of Education approves the addition of Steve Rizzoli to the list of staff members approved on June 19, 2017 for 2017-2018 curriculum writing projects.

- XIV. Unfinished Business
- XV. New Business
- XVI. Public Commentary (any topic)

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- XVII. Executive Session
WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it
RESOLVED, the Board of Education adjourns to closed session to discuss:
a collective bargaining agreement and/or negotiations related to it and
pending or anticipated litigation or contract negotiation and/or matters of
attorney-client privilege

Action will not be taken upon return to public session; the length of the meeting is anticipated to be approximately 10 minutes; and be it FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

XVIII. Adjourn

2016-2017 Board Goals

1. Refresh the district mission statement by focusing on the whole child, whole school, and whole community approach to education.
2. Continually create and support an environment where a definition of student achievement and how we measure it empowers the whole child.
3. Establish a clear line of communication to keep all stakeholders fully informed on matters of board business and other district news by maintaining effective board discussions and decision-making processes.

2016-2017 District Goals

1. Continue to focus on elements of instruction that impact student achievement within the context of the whole child and "the five" belief statements.
2. Continue to develop consistent practices that support a culture of attention to safety and security.
3. Recommend plans to the board of education that addresses challenges of declining enrollment while seeking to identify expanded program and instructional opportunities for students.